



## 2026 Minnesota Residential Furnace/Boiler Tune-Up Check List

Please have your service contractor complete this form and attach with your application.

(Rev. 01/26)

### Customer Information (Please Print)

Customer Name:

Address (Property where service was performed):	City	State	Zip
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### Check list of items to be completed in the tune-up

Furnace Tune-Up Check List	Boiler Tune-Up Check List
Furnace Size (Btuh): _____	Boiler Size (Btuh): _____
Furnace Efficiency (AFUE): _____	Boiler Efficiency (AFUE): _____
<ol style="list-style-type: none"><li>1 Check bearings for wear-advise if repair necessary.</li><li>2 Check fan limit control switch and calibrate if necessary.</li><li>3 Check fan belts and adjust if needed (advise if they need replacement).</li><li>4 Clean and check blower and exhaust motors.</li><li>5 Oil and grease fan motor where needed.</li><li>6 Clean burners and heat exchanger-check for proper flame characteristics.</li><li>7 Check operation of pilot/ignitor-clean if necessary.</li><li>8 Check all control operations and sequencing.</li><li>9 Check and adjust gas pressure.</li><li>10 Check condition of flame sensor/pilot safety timer – replace thermocouple as necessary.</li></ol>	<ol style="list-style-type: none"><li>1 Check thermostat for proper operation.</li><li>2 Check gas working pressure, if test point is unavailable use gas meter clocking method to ensure name plate Btu.</li><li>3 Check water pump operation, oil motor and bearing assembly on three piece pumps.</li><li>4 Check boiler venting and perform spillage test to ensure safe removal of products of combustion.</li><li>5 Check for satisfactory operation of all safety devices and controls.</li><li>6 Check water pressure at normal operating temperature; adjust to manufacturer's specification if necessary.</li><li>7 Check proper expansion tank operation as water reaches full temperature; look for radical pressure gauge movement.</li><li>8 Check pilot-thermocouple; inspect flame proving sensor, if applicable, and burners for proper operation.</li><li>9 Check burner compartment for signs of damage, flue blockage or incomplete combustion.</li><li>10 Check final over all operation and ensure adequate combustion air and clearance to combustibles in boiler area.</li></ol>

### Contractor Information:

Contractor Name:

Contractor Phone No:

Contractor Address:

City

State

Zip

By signing this form, I certify the furnace/boiler tune-up performed included all 10 items included in the check list above.

Contractor Signature:

Date: