



2026 Minnesota Residential Furnace/Boiler Tune-Up Check List

Please have your service contractor complete this form and attach with your application.

(Rev. 01/26)

Customer Information (Please Print)

Customer Name: _____

Address (Property where service was performed): _____

City _____

State _____

Zip _____

Check list of items to be completed in the tune-up

Furnace Tune-Up Check List

Furnace Size (Btuh): _____

Furnace Efficiency (AFUE): _____

- 1 Check bearings for wear-advise if repair necessary.
- 2 Check fan limit control switch and calibrate if necessary.
- 3 Check fan belts and adjust if needed (advise if they need replacement).
- 4 Clean and check blower and exhaust motors.
- 5 Oil and grease fan motor where needed.
- 6 Clean burners and heat exchanger-check for proper flame characteristics.
- 7 Check operation of pilot/ignitor-clean if necessary.
- 8 Check all control operations and sequencing.
- 9 Check and adjust gas pressure.
- 10 Check condition of flame sensor/pilot safety timer – replace thermocouple as necessary.

Boiler Tune-Up Check List

Boiler Size (Btuh): _____

Boiler Efficiency (AFUE): _____

- 1 Check thermostat for proper operation.
- 2 Check gas working pressure, if test point is unavailable use gas meter clocking method to ensure name plate Btu.
- 3 Check water pump operation, oil motor and bearing assembly on three piece pumps.
- 4 Check boiler venting and perform spillage test to ensure safe removal of products of combustion.
- 5 Check for satisfactory operation of all safety devices and controls.
- 6 Check water pressure at normal operating temperature; adjust to manufacturer's specification if necessary.
- 7 Check proper expansion tank operation as water reaches full temperature; look for radical pressure gauge movement.
- 8 Check pilot-thermocouple; inspect flame proving sensor, if applicable, and burners for proper operation.
- 9 Check burner compartment for signs of damage, flue blockage or incomplete combustion.
- 10 Check final over all operation and ensure adequate combustion air and clearance to combustibles in boiler area.

Contractor Information:

Contractor Name: _____

Contractor Phone No: _____

Contractor Address: _____

City _____

State _____

Zip _____

By signing this form, I certify the furnace/boiler tune-up performed included all 10 items included in the check list above.

Contractor Signature: _____

Date: _____